

Virginia Wireless E-911 Services Board

Project Management Monthly Activity Report

Vendor: Kimball & Assoc.
 Region/Locality: Northern Neck / Middle Peninsula
 Period: 4/25/2004 to 5/29/2004

Activity Report					
Task	Locality	% Complete	Total Hours	Hours this period	Comments
Active Tasks					
PROJECT REPORTING					
Provided status updates to all PSAPs in region regarding WSP implementations	Region			4	
Developed Monthly reports submittals to WSB	Region			6	
PLANNING					
Letters for Phase II request after assessment of PSAP	Region			7	All Phase I and II letters sent out except for Richmond County they are waiting for CPE to be installed in June
Reviewed reports from WSPs and confirmed current status of implementation with each PSAP for each carrier	Region			9	Review maps for Essex County and King and Queen County for wireless carriers to start testing. Reviewed WSP maps for Caroilne County ready to start testing Phase II.
Assessments					
CPE assessment					
	Town of West Point			8	Quotes received from 3 vendors on Mapping and new CPE. Reviewing quotes with state in June.
	King and Queen			3	King and Queen County Phase I testing to start in June CPE and wireless trunks are due in in June.
	Caroline County			3	Review CPE and Mapping for Caroilne County
True Up					
	Region			0	
ACCEPTANCE TESTING/CUT-OVER					
Phase I Service Testing				15	Essex County Phase I testing Verizon Wireless
Phase I Service Testing				7	Essex County Wireless trunks Verizon had trouble wilt the trunks delayed P1 testing till June
LEC/WSP LIAISON					
Phase II					
Follow up on Phase I and Phase II					
	Region			4	Issue with nTelos on Phase II calls in several County being addressed.

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PHASE II ASSISTANCE					
Phase II Readiness	Region			6	Continued the coordination for Phase II with the WSP on the implementation with PSAPs recently completing their Phase I testing. Depending on schedules and PSAP coordinator availability, meetings were by phone or in person. Follow up to continue on this work until Phase II deployed.
Phase II Letters					
MAPPING/GIS ASSISTANCE	Essex County			17	Started Mapping RFP for Essex county to be finished in June.
	King William County			23.5	King William County mapping responses reviewed and demos given by three vendors. Made site visit to review mapping.
	Northumberland County			21	Mapping RFP review responses Northumberland County 5 vendors review demos setup for three vendors.
	Lancaster County			17	Lancaster County review mapping RFP responses 7 vendors reviewed.
TRAINING ASSISTANCE					
Phase I & Phase II Training	Region				
Summary					
TOTAL				150.5	

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